Minutes of the Regular Meeting of the Board of Commissioners of the Lake Charles Harbor and Terminal District held at 5:00 P.M., Monday, November 25, 2024 in the Boardroom of the Port of Lake Charles located at 1611 West Sallier St., Lake Charles, Louisiana.

In attendance and constituting a quorum, were:

Kevin D. Guidry, President

John M. Cradure, Secretary/Treasurer

Jonathan L. Johnson, Assistant Secretary/Treasurer

Cheyenne Boudreaux, Commissioner

Thomas L. Lorenzi, Commissioner

Julie M. Miller, Commissioner

Absent:

Mary Jo Bayles, Vice President

 Also Present:

 Richert Self, Executive Director

Jon Ringo, Executive Counsel

 Cameron Landry, Director of Administration and Finance

 Channing Hayden, Director of Navigation

 Nick Pestello, Director of Engineering and Maintenance

 Todd Henderson, Director of Operations

 Therrance Chretien, Director of Cargo and Trade Development

 Michelle Bolen, Executive Administrative Assistant

Mr. Guidry called the meeting to order at 5:00 P.M.

Ms. Miller gave the invocation. Mr. Boudreaux led the Board and audience in the Pledge of Allegiance.

Mr. Guidry made a statement reminding the public of the Port’s procedure for the public to address an agenda item to the Board.

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1. Approval of the October 25, 2024 Special Meeting Minutes.

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Mr. Johnson offered a motion to approve the October 25, 2024 Special Meeting Minutes. Mr. Boudreaux seconded the motion and it carried unanimously.

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2. Submission 2024 – 049 authorizing the Executive Director to enter into Lease Agreement with ReadyMat for property located on Fournet St.

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Mr. Lorenzi offered a motion to adopt Resolution 2024 – 049 to authorize the Executive Director to enter into Lease Agreement with ReadyMat for property located on Fournet St. Mr. Cradure seconded the motion and it carried unanimously.

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3. Submission 2024 – 050 authorizing the Executive Director to enter into an Amendment to the Option Agreement with Lake Charles Methanol II.

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Ms. Linda Miller from Lake Charles Methanol spoke to the Board regarding an update to the Lake Charles Methanol project.

Mr. Cradure offered a motion to adopt Resolution 2024 – 050 to authorize the Executive Director to enter into an Amendment to the Option Agreement with Lake Charles Methanol II. Mr. Boudreaux seconded the motion and it carried unanimously.

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4. Submission 2024 – 051 approving a stevedore license for South Louisiana Rail Facility.

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Mr. Cradure offered a motion to adopt Resolution 2024 – 051 to approve a stevedore license for South Louisiana Rail Facility. Mr. Lorenzi seconded the motion and it carried unanimously.

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 5. October 2024 Financials Briefing Note.

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The October 2024 Financials Briefing Note was rendered to the Board and is on file in the Executive Offices.

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 6. FEMA/GOHSEP Briefing Note.

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The FEMA/GOHSEP Briefing Note was rendered to the Board and is on file in the Executive Offices.

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 7. Administration, Personnel and Audit Committee Meeting

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Mr. Guidry stated the Administration, Personnel and Audit Committee met in Executive Session on November 21, 2024 for discussion and appropriate action regarding the Executive Director and Executive Counsel’s performance evaluations.

Mr. Johnson offered a motion to recommend to the full Board to adopt Resolution 2024 – 052 approving an evaluation rating and salary adjustment for the Executive Director and Executive Counsel. Being a Committee nomination, no second to the motion is needed. The motion carried unanimously.

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 8. Monthly Staff report from Director of Administration and Finance.

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The Director of Administration and Finance Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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 9. Monthly Staff report from Director of Navigation.

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The Director of Navigation’s Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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 10. Monthly Staff report from Director of Operations.

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The Director of Operations’ Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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 11. Monthly Staff report from Director of Cargo and Trade Development.

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The Director of Cargo and Trade Development’s Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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12. Monthly Staff report from Director of Engineering, Maintenance and Development.

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The Director of Engineering, Maintenance and Development’s Staff Report was rendered to the Board and is on file in the Executive Offices.

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13. Monthly Staff report from the State Port Lobbyist.

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The State Lobbyist’s Monthly Staff report was rendered to the Board and is on file in the Executive Offices.

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 14. Monthly Staff report from the Federal Port Lobbyist.

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The Federal Lobbyist’s Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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15. Other Matters which may properly come before the Board.

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There were no other matters to be discussed.

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 16. Executive Session and appropriate action in any of the following matters:

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Mr. Guidry stated the Board would not enter into Executive Session.

* + IFG Port Holding, LLC vs LCHTD – Case: 2:16-cv-00146 U S District Court, Western District of Louisiana, Lake Charles Division.
	+ Turning Basin Site Remediation – Dynamic Industries, Inc.
	+ Damage to Berth 15 – Southern Ionics.

There being no further business to come before the Board, Mr. Guidry asked for a motion to adjourn. Mr. Johnson offered a motion to adjourn. Mr. Boudreaux seconded the motion and it carried unanimously. The meeting adjourned at 5:27 p.m.

All discussions held on the above items were recorded using the FTR Gold recording program.

Please note that when the votes are shown as unanimous, it is the policy of the Board that the President does not vote except in the event of a tie vote by the rest of the Board and/or unless otherwise indicated.

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 KEVIN D. GUIDRY, President

ATTEST:

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JOHN M. CRADURE, Secretary/ Treasurer